

**AGENDA  
REGULAR SESSION  
HIGHLAND CITY COUNCIL  
CITY HALL, 1115 BROADWAY  
MONDAY, MAY 16, 2022  
7:00 PM**

**NOTE: This is an in person meeting. However, anyone wishing to monitor the meeting via phone may do so by following the instructions on page 4 of this agenda.**

**CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE:**

**MINUTES:**

**MOTION** – Approve Minutes of May 2, 2022 Regular Session (attached)

**PROCLAMATION:**

- ◆ Mayor Hemann will read a document proclaiming the week of May15 through 21, 2022 as EMS Week.
- ◆ Mayor Hemann will read a document proclaiming the month of May as Motorcycle Awareness Month.

**SWEARING IN:**

Mayor Hemann will recognize promotions within the ranks of the Highland Police Department by swearing in Officer Kenneth McCoy as Sergeant and Sergeant Damian Feeny as Lieutenant.

**PUBLIC FORUM:**

A. Citizens' Requests and Comments:

1. St. Paul Catholic Church – Kirchenfest – Special Event Application and Road Closure Request – Keith Hagler, Representative (attached)
2. Highland Community School and Louis Latzer Library - Learning Concert – Special Event Application – Donna Plocher, Representative (attached)
3. VFW Post 5694 and American Legion Post 439 – Memorial Day Parade – Special Event Application –Kate Broadhurst, Representative (attached)

**Anyone wishing to address the Council on any subject may do so at this time.  
Please come forward to the microphone.**

B. Requests of Council:

C. Staff Reports:

1. Discussion on Purchasing Policy

**NEW BUSINESS:**

- A. **MOTION** – Bill #22-67/RESOLUTION Authorizing Allocation of Hotel/Motel Tax Funding for 2022 VFW Memorial Day Ceremony (attached)
- B. **MOTION** – Bill #22-68/RESOLUTION Authorizing Allocation of Hotel/Motel Tax Funding for 2022 4<sup>th</sup> of July Fireworks Display (attached)

**Continued**

- C. **MOTION** – Approve Request for Proposals for Employee Benefit Broker (attached)
- D. **MOTION** – Approve Mayor’s Reappointment of Fred Donini to the Police & Fire Commission (attached)
- E. **MOTION** – Approve Mayor’s Reappointment of Sharon Rusteberg to the Telecommunications Advisory Board (attached)
- F. **MOTION** – Bill #22-69/ORDINANCE Amending Chapter 6, of the Code, Alcoholic Liquor, to Increase the Number of C Liquor Licenses to Six (attached)
- G. **MOTION** – Bill #22-70/RESOLUTION Issuing a “C” Liquor License for Korte Meat Processors, Inc., Pursuant to Chapter 6, of the Code, Entitled Alcoholic Liquor (attached)
- H. **MOTION** – Bill #22-71/ORDINANCE Amending City Code Sections 18-1-1 and 18-10-2 for Purposes of Updating the Electrical Code to the Most Current Version (attached)
- I. **MOTION** – Bill #22-72/ORDINANCE Amending City Code Sections 2-261 and 2-262 Pertaining to the Ambulance Service, the Type of Services to be Rendered, the Area to be Served, and the Charges to be Made for the Ambulance Service (attached)
- J. **MOTION** – Bill #22-73/RESOLUTION Waiving Competitive Bidding Requirement and Authorizing Purchase of Two Lifepak 15 Cardiac Monitor/Defibrillators for EMS Department (attached)
- K. **MOTION** – Bill #22-74/RESOLUTION Approving and Authorizing the Execution of A Proposal for Preliminary Engineering Services with Oates Associates, Inc., for 6<sup>th</sup> Street Reconstruction, Phase 2 and 3, PW-04-22 (attached)
- L. **MOTION** – Bill #22-75/ORDINANCE Declaring Personal Property Surplus and Authorizing its Sale and/or Disposal, Specifically Property from the Old Police Station (attached)
- M. **MOTION** – Bill #22-76/ORDINANCE Declaring Personal Property Surplus and Authorizing its Sale and/or Disposal, Specifically Two Police Cars (attached)
- N. **MOTION** – Bill #22-77/ORDINANCE Approving and Authorizing the City Manager to Execute a Development Agreement Pursuant to 65 ILCS 5/8-1-2.5, with Warson Development, LLC, and Other Actions Related Thereto (attached)

**REPORTS:**

- A. **MOTION** – Accepting Expenditures Report #1219 for April 30, 2022 through May 13,2022 (attached)

**Continued**

**EXECUTIVE SESSION:**

The City Council will conduct an Executive Session pursuant to the Illinois Open Meetings Act, citing the following exemptions, allowing the meeting: **5 ILCS 120/2(c)(6) to discuss setting of a price for sale or lease of property owned by the public body.**

**ADJOURNMENT:**

**Continued**



Anyone requiring accommodations, provided for in the Americans with Disabilities Act (ADA), to attend this public meeting, please contact Breann Vazquez, ADA Coordinator, by 9:00 AM on Monday, May 16, 2022.

**BE ADVISED this is a public meeting conducted in accordance with Illinois state law and may be recorded for audio and video content. City reserves the right to broadcast or re-broadcast the content of this meeting at City's sole discretion. City is not responsible for the content, video quality, or audio quality of any City meeting broadcast or re-broadcast.**

**Directions for Public Monitoring of Highland City Council Meetings:**

In an effort to protect as many individuals as possible, including the leaders of our communities statewide, Governor J.B. Pritzker has issued a number of directives, one of which was to suspend the provisions of the Illinois Open Meetings Act (5 ILCS 120), requiring or relating to in-person attendance by members of a public body. Specifically, (1) the requirement in 5 ILCS 120/2.01 that “members of a public body must be physically present;” and (2) the conditions in 5 ILCS 120/7 limiting when remote participation is permitted, are suspended. Public bodies are encouraged to postpone consideration of public business where possible. When a meeting is necessary, public bodies are encouraged to provide video, audio, and/or telephonic access to their meetings to ensure members of the public may monitor the meeting, and to update their websites and social media feeds to keep the public fully apprised of any modifications to their meeting schedules or the format of their meetings due to COVID-19, as well as their activities relating to COVID-19.

In following this directive, the City of Highland is providing the following phone number for use by citizens to call in just before the start of this meeting:

**618-882-5625**

Once connected, you will be prompted to enter a conference ID number.

**Conference ID #: 867900**

This will allow a member of the public to hear the city council meeting.

**Note:** This is for audio monitoring of the meeting, only. Participants will not be able make comments.

Anyone wishing to address the city council on any subject during the Public Forum portion of the meeting may submit their questions/comments in advance via email to [lhediger@highlandil.gov](mailto:lhediger@highlandil.gov) or, by using the citizens' portal on the city's website found here: [https://www.highlandil.gov/citizen\\_request\\_center\\_app/index.php](https://www.highlandil.gov/citizen_request_center_app/index.php).

Any comments received prior to 3:00 PM on the day of the meeting, will be read into the record.